

An aerial photograph of a university campus, showing various buildings, green spaces, and roads. A large, light blue, curved graphic element is overlaid on the right side of the image, partially obscuring the campus view.

**FASIG – 1<sup>st</sup> April 2009**

**Aptos Project Update**

**Dick Leitch**

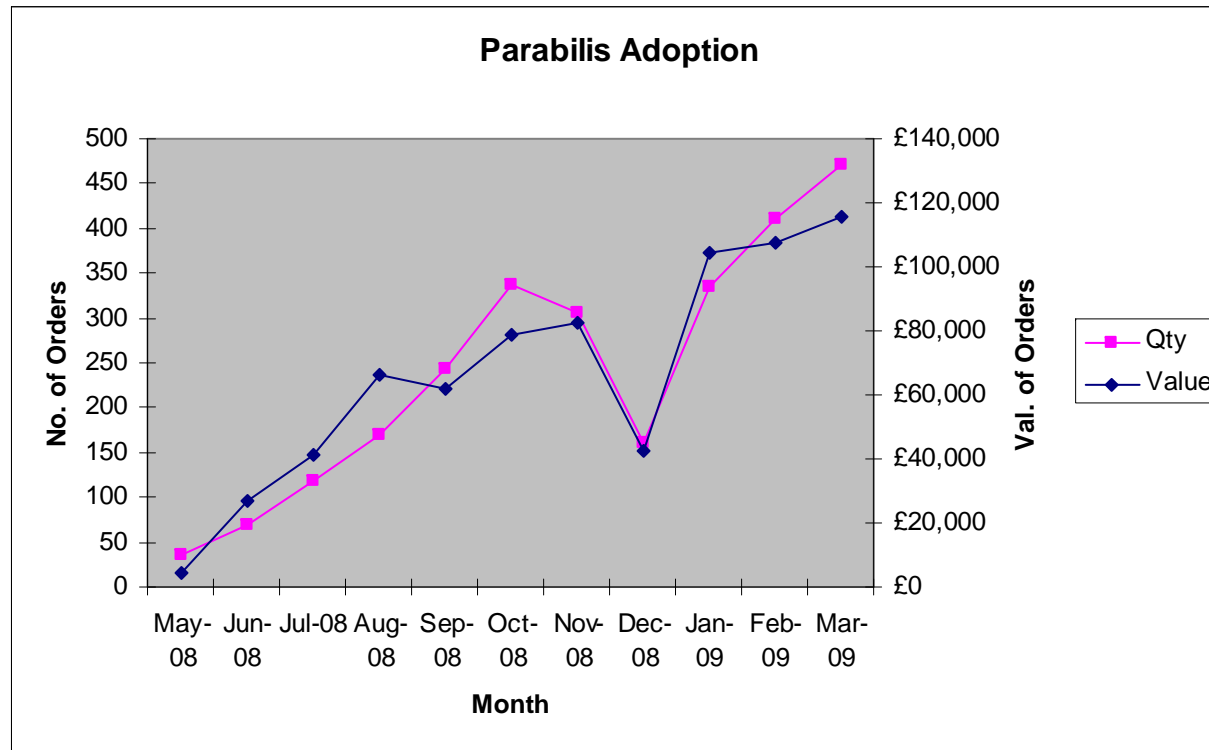


# eProcurement

## **Progress – to 31/03/09**

- Number of POs – 2,650<sub>±</sub>
- Value of POs - £733,100<sub>±</sub>
- 2,500<sup>th</sup> order on 20/03/09 – Liz Roberts
- Approx 135 users trained

# Progress – to 31/03/09



# Supplier Adoption

❑ Total – 1,056 – list at

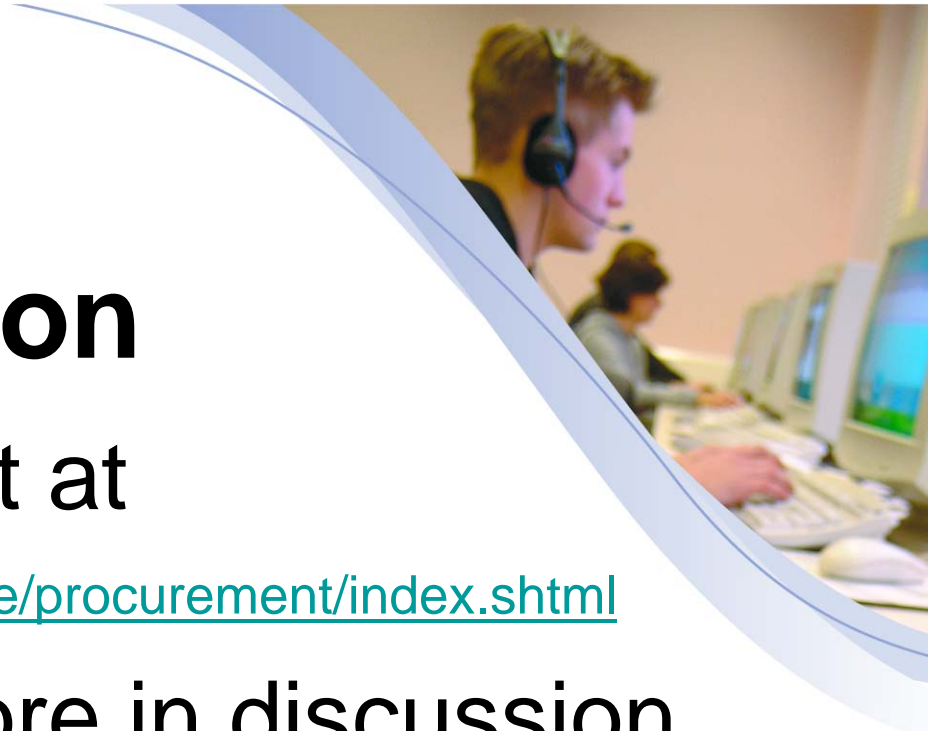
<http://admin.exeter.ac.uk/corporate/procurement/index.shtml>

❑ Punchout – 7 – more in discussion

❑ Catalogues – 50 – more in discussion

❑ Remainder – free text

❑ Requests to Sally Phillips



# Issues

- Senior Buyer absence – contact Helpdesk ([helpdesk@ex.ac.uk](mailto:helpdesk@ex.ac.uk)) – advise
  - from/to dates
  - name of nominee
- Truncating description – B-Plan fix
- Ref and Comments fields – B-Plan fix



## Issues cont'd

- PO Template – EGS fix
- Web – CC/DC – all displayed – B-Plan fix
- Default 'Cat A' to items – B-Plan fix
- Split A/c code – B-Plan fix
- Store Replenishment - BioSciences

# Next developments

- eInvoicing:-
  - resource discussions
  - funding issues
  - late 2009?
  - added efficiencies

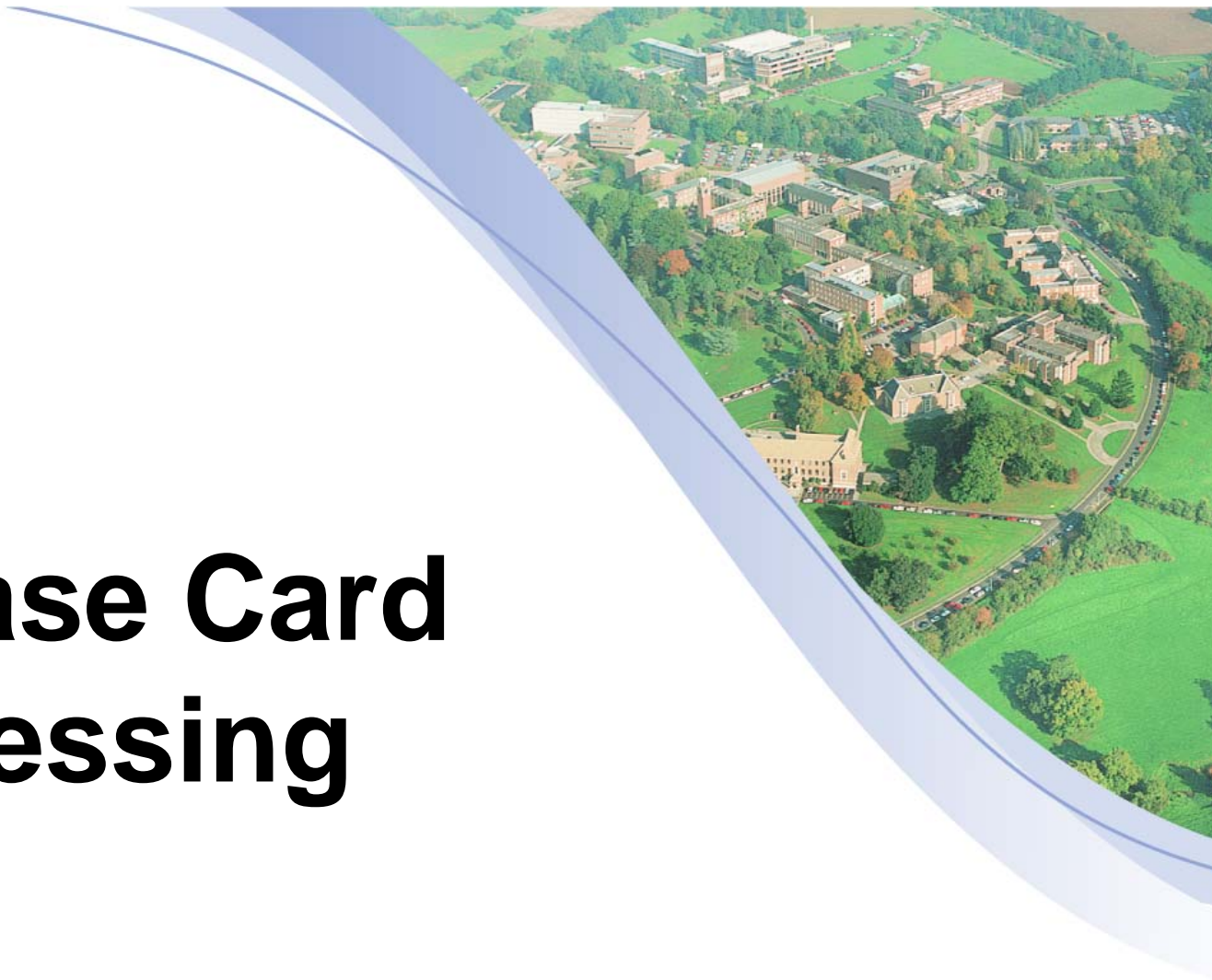






**Any questions?**

# Purchase Card Processing



# Progress – to 30/03/09

- Approved by PCG 24<sup>th</sup> March
- Implementation will depend on resources – analysis underway – user survey???
- Huge efficiencies expected
- Removes data entry requirements

Card : Paddys Card (\*\*\*\* \* 5678)

Inbox : Colours

Profile	Entry Date	Category	Description	Account	Acknowledge	Query	Spend	Net Spend	Tax	State...	Errors	User Ref.	Statement ID
> @ First...	15-Jul-2008	DAVE	Note1507BC	GL (01-100-1400)	<input type="checkbox"/>	<input type="checkbox"/>	352.50	300.00	52.50	52.5		1507BC	3
@ Paddys ...	15-Jul-2008	PADDYS	Note1507CA	GL (01-100-1410)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		1507CA	6
@ First We...	15-Jul-2008	DAVE	Note1507CC	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	352.50	293.75	58.75	52.5		1507CC	6
@ Paddys ...	18-Jul-2008	PADDYS	Note1807CA	GL (01-100-1400)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		1807CA	10
@ Paddys ...	18-Jul-2008	PADDYS	Note1807CA	Split	<input type="checkbox"/>	<input type="checkbox"/>	117.50	99.12	18.38	17.5		1807CA	11
@ First We...	23-Jul-2008	PADDYS	Note2307CA	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	97.92	19.58	17.5		2307CA	16
@ First We...	31-Jul-2008	TEST	Note3107BA	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	97.92	19.58	17.5		3107BA	32
@ First We...	31-Jul-2008	DAVETEST2	Note3107BK	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	97.92	19.58	17.5		3107BK	32
@ First We...	31-Jul-2008	PAINT	Note3107BL	GL (01-100-1410)	<input type="checkbox"/>	<input type="checkbox"/>	100.00	85.11	14.89	0		3107BL	32
@ Paddys ...	31-Jul-2008	PAINT	Note3107BJ	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	97.92	19.58	17.5		3107BJ	32
@ Paddys ...	31-Jul-2008	PAINT	Note3107BD	GL (01-100-1400)	<input type="checkbox"/>	<input type="checkbox"/>	352.50	300.00	52.50	52.5		3107BD	32
@ First We...	31-Jul-2008	PADDYS	Note3107BH	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		3107BH	32
@ First We...	31-Jul-2008	DAVE	Note3107BI	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	97.92	19.58	17.5		3107BI	32
@ First We...	05-Aug-2008	TEST	Note0508AA	GL (01-100-1410)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508AA	40
@ First We...	05-Aug-2008	PAINT	Note0508AJ	GL (01-100-1320)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508AJ	40
@ First We...	05-Aug-2008	PAINT	Note0508AL	GL (01-100-1320)	<input type="checkbox"/>	<input type="checkbox"/>	100.00	85.11	14.89	0		0508AL	40
@ First We...	05-Aug-2008	DAVETEST2	Note0508AK	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	97.92	19.58	17.5		0508AK	40
@ First We...	05-Aug-2008	DAVE	Note0508AI	GL (01-100-1200)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508AI	40
@ Paddys ...	05-Aug-2008	PAINT	Note0508AD	GL (01-100-1320)	<input type="checkbox"/>	<input type="checkbox"/>	352.50	300.00	52.50	52.5		0508AD	40
@ First We...	05-Aug-2008	PADDYS	Note0508AH	GL (01-100-0002)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508AH	40
@ First We...	05-Aug-2008	TEST	Note0508BA	GL (01-100-1320)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508BA	44
@ First We...	05-Aug-2008	DAVE	Note0508BI	GL (01-100-1200)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508BI	44
@ First We...	05-Aug-2008	PAINT	Note0508BL	GL (01-100-1410)	<input type="checkbox"/>	<input type="checkbox"/>	100.00	85.11	14.89	0		0508BL	44
@ First We...	05-Aug-2008	PAINT	Note0508BJ	GL (01-100-1410)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508BJ	44
@ First We...	05-Aug-2008	PADDYS	Note0508BH	GL (01-100-0002)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0508BH	44
@ Paddys ...	05-Aug-2008	PAINT	Note0508BD	GL (01-100-1320)	<input type="checkbox"/>	<input type="checkbox"/>	352.50	300.00	52.50	52.5		0508BD	44
@ First We...	06-Aug-2008	TEST	Note0608AA	GL (01-100-1320)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	15.5		0608AA	48
@ Paddys ...	06-Aug-2008	PAINT	Note0608AD	GL (01-100-1320)	<input type="checkbox"/>	<input type="checkbox"/>	352.50	300.00	52.50	52.5		0608AD	48
@ First We...	06-Aug-2008	DAVE	Note0608AI	GL (01-100-1200)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	100.00	17.50	17.5		0608AI	48
@ First We...	06-Aug-2008	DAVETEST2	Note0608AK	GL (01-100-1300)	<input type="checkbox"/>	<input type="checkbox"/>	117.50	97.92	19.58	17.5		0608AK	48

Aptos 10 - Link 83 - Paddy Curran - [Procurement Card Manager - Statement Item Approval]

Card	Batch	Statement ID	Amount CR	Amount DR	Entry Date	Rec Ref	Action Items	Comment Items
> **** *... 3		0807151541	0.00	470.00	15-Jul-2008			
> **** *... 6		0807151619	0.00	470.00	15-Jul-2008			

Record 1 of 2

Aptos 10 - Link 83 - Paddy Curran - [Procurement Card Manager - Statement Item Approval]

Card	Batch	Statement ID	Amount CR	Amount DR	Entry Date	Rec Ref	Action Items	Comment Items			
> **** *... 3		0807151541	0.00	470.00	15-Jul-2008						
Statement Line Details											
Rec...	Trx Date	Amount	DR/CR	Bank Ref	Cust Ref	Merchant	Notes	Submitted By	WFlow Unit	Account	WorkFlo...
> 3	15-Jul-2008	117.50	DR		1507BA	RB5001	Note1507BA	Clerk 1	Finance	GL (01-100-0001)	View
> 4	15-Jul-2008	352.50	DR		1507BC	ACC001	Note1507BC	Clerk 1	Finance	GL (01-100-1200)	View
> **** *... 6		0807151619	0.00	470.00	15-Jul-2008						

Record 1 of 2

Aptos 10 - Link 83 - Paddy Curran - [Procurement Card Manager - Statement Item Approval]

Card	Batch	Statement ID	Amount CR	Amount DR	Entry Date	Rec Ref	Action Items	Comment Items			
> **** *... 3		0807151541	0.00	470.00	15-Jul-2008						
Statement Line Details											
Rec...	Trx Date	Amount	DR/CR	Bank Ref	Cust Ref	Merchant	Notes	Submitted By	WFlow Unit	Account	WorkFlo...
> 3	15-Jul-2008	117.50	DR		1507BA	RB5001	Note1507BA	Clerk 1	Finance	GL (01-100-0001)	View
> 4	15-Jul-2008	352.50	DR		1507BC	ACC001	Note1507BC	Clerk 1	Finance	GL (01-100-1200)	View
Split Amounts											
Ledger	Account	Tax Spec	Split Amount	Percentage Split	WorkFlow Unit						
> GL	01-100-1200		352.50	100.00	Finance						
> **** *... 6		0807151619	0.00	470.00	15-Jul-2008						

Record 2 of 2

Refresh Submit

**Any questions?**



# Other Aptos Projects



# Internal Trading

- ❑ “Proof of Concept” approved
- ❑ ITCG chose two trx types:-
  - Print Services orders
  - Design & Publications orders
- ❑ Processes mapped; setup started
- ❑ Resource constraints





# Aptos EDM

- ❑ Feasibility study approved – supplier invoices
- ❑ Solutions being investigated:-
  - In-house software
  - Outsource
  - SharePoint
- ❑ Report 18<sup>th</sup> May



# Pipeline

## Multi-currency

- 100/mth > 120/mth.
- c£20,000 pa bank charge savings
- c100 days process savings

## Aptos Health check – B-Plan

## AUDDIS – Alumni donors first



**Any questions?**



**Thank you for your  
attention**

